

## **Privacy Policy**

Protecting your private information is our priority. This Statement of Privacy applies to the [www.millersrecordservice.com](http://www.millersrecordservice.com) and Miller's Record Service and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to Miller's Record Service include [www.millersrecordservice.com](http://www.millersrecordservice.com). The Miller's Record Service website is a ecommerce site. By using the Miller's Record Service website, you consent to the data practices described in this statement.

### **Collection of your Personal Information**

Miller's Record Service may collect personally identifiable information, such as your name. If you purchase Miller's Record Service's products and services, we collect billing and credit card information. This information is used to complete the purchase transaction. We may gather additional personal or non-personal information in the future.

Information about your computer hardware and software may be automatically collected by Miller's Record Service. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Miller's Record Service website.

Miller's Record Service encourages you to review the privacy statements of websites you choose to link to from Miller's Record Service so that you can understand how those websites collect, use and share your information. Miller's Record Service is not responsible for the privacy statements or other content on websites outside of the Miller's Record Service website.

### **Use of your Personal Information**

Miller's Record Service collects and uses your personal information to operate its website(s) and deliver the services you have requested.

Miller's Record Service may also use your personally identifiable information to inform you of other products or services available from Miller's Record Service and its affiliates. Miller's Record Service may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

Miller's Record Service does not sell, rent or lease its customer lists to third parties.

Miller's Record Service may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Miller's Record Service, and they are required to maintain the confidentiality of your information.

Miller's Record Service will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of

the law or comply with legal process served on Miller's Record Service or the site; (b) protect and defend the rights or property of Miller's Record Service; and, (c) act under exigent circumstances to protect the personal safety of users of Miller's Record Service, or the public.

### **Security of your Personal Information**

Miller's Record Service secures your personal information from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Sockets Layer (SSL) protocol.

### **Children Under Thirteen**

Miller's Record Service does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

### **Opt-Out & Unsubscribe**

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from Miller's Record Service by contacting us here:

- Web page: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone: \_\_\_\_\_

### **Changes to this Statement**

Miller's Record Service will occasionally update this Statement of Privacy to reflect company and customer feedback. Miller's Record Service encourages you to periodically review this Statement to be informed of how Miller's Record Service is protecting your information.

### **Contact Information**

Miller's Record Service welcomes your questions or comments regarding this Statement of Privacy. If you believe that Miller's Record Service has not adhered to this Statement, please contact Miller's Record Service at:

Miller's Record Service  
2282 Market St  
Auburn, Pennsylvania 17922

Email Address:  
jon@millersrecordservice.com

Telephone number:  
5706218404

Effective as of July 20, 2016